

231025 (114) FOI SOSE Payment Data

From: [Freedom of Information](#)
To: [REDACTED]
Cc: [Freedom of Information](#)
Subject: Freedom of information request
Date: 25 October 2023 10:33:00
Attachments: [image001.jpg](#)

Dear [REDACTED]

Thank you for your freedom of information request of 4 October 2023. We are responding to you under the Freedom of Information (Scotland) Act 2002.

FOI REQUEST (4 October 2023)

I would like to make a Freedom of Information Request in accordance with the Freedom of Information (Scotland) Act. I am contacting you at the South of Scotland Enterprise to request payment data.

I am requesting information on all payments to external suppliers for purchases of goods and services between 2022-01-01 and 2022-12-31.

What is requested is a list of these payments, ideally in Microsoft Excel format, which contains as much of the following information for each payment as possible.

- Supplier name
- Amount paid, excluding VAT
- Payment date (or some other relevant transaction date, for example billing or booking date)
- A unique invoice-id or a transaction-id number for each payment.
- Some description of the nature of the expense (for example cost centre or booking account name)

I am not asking you to do manual time consuming compiling. I am only asking for an extract from your accounting software with as much of the above stated information as you can conveniently and reasonably provide.

FOI RESPONSE

The information requested for the full calendar year 2022 is not currently held. We therefore apply section 17 of FOISA to advise you that we do not currently hold all the information you have requested for the calendar year 2022.

Information on SOSE supplier payments in excess of £25K for the financial year 2021-22 is available in our Public Service Reform (PSR) Statement which is published on the SOSE website - <https://www.southofscotlandenterprise.com/media/b4zhygrj/public-services-reform-act-sole-statement-2021-22-final.pdf>. Our Public Service Reform Statement for the financial year 2022-23 is in the process of being collated and will be published shortly.

Please note the information published in our PSR statement is for all supplier payments in excess of £25K and includes information on the payment date, supplier name (company), description of payment and the value of the payment.

You have the right to request a review of the way in which this request has been processed. Should you wish to exercise this right, you will need to contact us within 40 working days of receipt of this email.

If you remain dissatisfied on completion of the review, you have the right to appeal to the Office of the Scottish Information Commissioner and thereafter to the Court of Session on a point of law only:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife

KY16 9DS

Telephone: 01334 464610

<http://www.itspublicknowledge.info>

or for online appeals:

www.itspublicknowledge.info/Appeal

Regards,

SOSE Corporate Relations

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SoSE-logo-rgb sig



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